

Tuesday, 5 December 2023

AUDIT COMMITTEE

A meeting of **Audit Committee** will be held on

Wednesday, 13 December 2023

commencing at **10.00 am**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,
Torquay, TQ1 3DR

Members of the Committee

Councillor Steve Darling

Councillor Long

Councillor Fellows

Councillor Maddison

Councillor Hutchings

Councillor Penny (Vice-Chair)

Together Torbay will thrive

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Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

AUDIT COMMITTEE AGENDA

1. **Apologies**
To receive any apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 4 - 7)
To confirm as a correct record the Minutes of the meeting of the Audit Committee held on 26 July 2023.
3. **Declarations of interests**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**
To consider any other items that the Chairman decides are urgent.
5. **Torbay Council Audit Progress Report and Sector Update** (Pages 8 - 25)
To consider a report on the above.
6. **SWISCO Limited Company Statutory Accounts - Year ended 31 March 2023 Briefing Paper** (Pages 26 - 59)
To note the company statutory accounts for SWISCO Limited.
7. **Treasury Management Mid - Year Review 2023/24** (Pages 60 - 77)
To consider a report that provides Members with a review of Treasury Management activities during the first part of 2023/24.
8. **Collection of Council Tax and NNDR** (Pages 78 - 83)
To consider a report that has been prepared in response to

concerns raised at the July 2023 Audit Committee meeting regarding the collection of Council Tax, Non-Domestic Rates and corporate debt.

- 9. Risk Management Update** (Pages 84 - 102)
To consider a report that provides members an update on the Council's current risk position and raises any notable information with regards to the council's overall risk management arrangements.
- 10. HR Investigations and Whistleblowing** (Pages 103 - 108)
To note a report that provides a high-level summary of the number of HR investigations and Whistleblowing investigations in the year 1 January 2023 to 30 November 2023.